WILDCAT
RESOURCES

Community Grants Policy

SEPTEMBER 2026

Document Control

Document Control	
Type:	Corporate Policy
Title:	Community Grants Policy
Owner:	Managing Director
Approval Authority	Board of Directors
Current Version	0.1
Effective Date	[DD Month YYYY]
Next Review Date	[DD Month YYYY]
Classification	Internal

Revision and Approval History

Version	Date	Description of Change	Prepared/Reviewed by	Approved By
1.0	[DD Month YYYY]	Initial Issue		

Contents

1 Purpose 1
2 Scope 1
3 Policy Objectives 1
4 Annual Funding and Grant Value 1
5 Application Rounds 2
6 Eligible Applicants 2
7 Limitations 3
8 Application Process 3
8.1 Applicant Requirements 3
8.2 Assessment and Decision-Making 4
9 Conflicts of Interest and Integrity 5
10 Grant Agreement and Payment 5
11 Recognition, Privacy and Media 5
12 Project Completion and Acquittal 5
13 Records, Reporting and Review 6
14 Roles and Responsibilities 6
15 Related Documents 6
16 Need Help or Want to Talk 6

1 Purpose

Wildcat Resources Limited (Wildcat) is committed to making a positive and lasting contribution to the communities connected with the Tabba Tabba Project (Project) and the broader Port Hedland region. Wildcat recognises the Nyamal people as the Traditional Owners of the land on which the Project is located and respects their continuing connection to Country, culture and community.

Through the Wildcat Community Grants Program, Wildcat supports eligible local organisations to deliver practical initiatives that strengthen community wellbeing, participation, capability and opportunity. This includes Nyamal organisations and Aboriginal corporations, together with other eligible community organisations operating in or providing a clear benefit to communities connected with the Tabba Tabba Project.

Community grants are voluntary investments. They are additional to, and do not replace, Wildcat's legal, regulatory, contractual, environmental, heritage, native title or other agreement obligations.

This policy sets out how Wildcat will plan, assess, approve, pay and acquit community grants. It is intended to support fair decisions, strong community outcomes and responsible use of company funds.

2 Scope

This policy applies to the Wildcat Community Grants Program and to all directors, employees and contractors involved in administering or deciding grants. It does not cover commercial sponsorships, multi-year partnerships, procurement, donations made in response to emergencies, or benefits required under an agreement with Traditional Owners or another stakeholder.

3 Policy Objectives

The Community Grants Program aims to:

- Support initiatives that strengthen community wellbeing, participation and resilience;
- Provide practical benefits and opportunities for in communities connected to Wildcat's existing or proposed activities;
- Support education, training, employment and economic participation;
- Strengthen culture, community connection and caring for Country;
- Build the capability of local organisations and community groups;
- Encourage collaboration and the use of local and Aboriginal businesses where practical; and
- Build long-term relationships based on trust, transparency and mutual respect.

4 Annual Funding and Grant Value

Prior to the start of, or early in each financial year, the Board will approve the maximum total value available for the Community Grants Program. The existence of the Program does not guarantee that funding will be available in every period or that all eligible applications will be supported.

Applicants may request a grant up to **AU$10,000**.
Wildcat may:

- Approve the full amount requested;

- Offer partial funding;
- Fund particular components of an application;
- Attach reasonable conditions to an approval; or
- Decline an application.

An organisation will ordinarily receive no more than one grant in a financial year, although Wildcat may approve an exception where there is a compelling community need.

GST treatment
The published standard grant value will be exclusive of GST. Where GST is legally payable and the recipient is registered for GST, GST may be paid in addition on receipt of a valid tax invoice. The grant agreement will confirm the treatment that applies.

5 Application Rounds

Two application rounds will be conducted each financial year. Each round will normally remain open for at least four weeks. Wildcat will publish the opening date, closing date, expected decision date, standard grant value, number of grants available and submission method.

Applications must be complete and received before the published closing time. Projects or events must not have started before a funding decision and must normally commence at least four weeks after the round closes.

Wildcat will normally notify applicants in writing within 30 calendar days after the round closes. One application may be submitted by an organisation in each round. An organisation with an overdue acquittal cannot apply.

6 Eligible Applicants

Eligible applicants must operate primarily within the Town of Port Hedland or Shire of East Pilbara local government areas, or demonstrate a clear benefit to communities connected with the Project, and be one of the following:

- Incorporated not-for-profit organisations and registered charities;
- Aboriginal corporations, including Nyamal organisations;
- Incorporated community, sporting, recreational, arts and cultural organisations;
- Schools, registered training organisations and recognised education providers;
- Local government entities seeking support for a defined community initiative;
- Have appropriate governance, insurance, permissions and controls for the proposed activity;
- Eligible social enterprises where the funded activity has a clear community purpose; and
- Unincorporated community groups applying through an eligible auspicing organisation.

Applicants must have an Australian Business Number, an appropriate organisational bank account, suitable governance arrangements and the capacity to deliver the proposed activity.

Wildcat may update the eligible description in the annual grant notice to reflect the location and stage of Wildcat's activities, without changing the intent of this policy.

7 Limitations

Wildcat respects the work of local organisations in helping to build strong and connected communities. However, the Wildcat Community Grants Program is unable to support:

- Initiatives that cannot demonstrate a clear connection to the Program's objectives, priority funding areas or communities connected with the Project;
- Activities that are hazardous, environmentally irresponsible, unethical, unlawful or inconsistent with Wildcat's values or Code of Conduct;
- Fundraising undertaken for an individual;
- Requests that primarily benefit an individual or family, unless the support is administered through an eligible not-for-profit, Aboriginal corporation, charity, education or training organisation;
- Activities or expenditure required to meet a legal, regulatory, contractual, native title or project approval obligation;
- Activities primarily intended to generate private commercial profit;
- Political parties, election campaigns or political lobbying;
- Travel outside of the Pilbara or overseas travel, except where a compelling direct benefit to the local community is demonstrated and approved by Wildcat;
- Requests received less than one month before an event or activity is due to commence;
- Activities, purchases or expenditure that have already occurred or been committed;
- General operating costs such as rent, insurance, utilities, debt repayment, ongoing wages or routine administration;
- Alcohol, tobacco, gambling, cash prizes, gift cards or unlawful activities; and
- Churches or religious organisations, unless the funded activity provides broad, non-denominational community services and does not require participation in religious activities.

Wildcat has full and sole discretion to approve, partially approve or decline an application. All applicants will be advised of the outcome in writing. Successful applicants will be required to enter into a Community Grant Agreement before funding is provided.

8 Application Process

8.1 Applicant Requirements

Applicants must complete the approved application form and include enough information to allow a fair assessment. Applications should include:

- Information about the applicant being organization name, contact, incorporation, ABN, GST and auspice details.
- The amount requested including an itemised budget showing the proposed use of Wildcat funding, other funding and in-kind contributions.
- A description of the proposed activity including project name, location, dates and activities.
- The need or opportunity being addressed and the people and communities that will benefit from the funding.
- Expected outcomes as a result of the activity or event being funded.
- Information about risks and safeguards in managing these risks.
- An authorized declaration that the information is complete and correct.

Wildcat may request additional information before assessing an application. Submitting an application does not guarantee funding.

Completed applications are to be submitted via email to community@wildcatresources.com.au.

8.2 Assessment and Decision-Making

Once an application is received, Wildcat will:

- Confirm receipt of the application.
- Review the application for eligibility and completeness.
- Request further information where required.
- Undertake appropriate due diligence and assess the application against the published criteria.
- Seek cultural, community, technical or financial advice where relevant.
- Notify the applicant of the outcome.

Wildcat will appoint an assessment panel of at least three Wildcat representatives. The panel will confirm eligibility, score eligible applications and recommend successful applications to the Managing Director. The Managing Director has final authority to approve individual grants within the Board-approved annual pool and applicable delegations.

The scoring of eligible applications will align with the criteria outlined in the table below.

Criterion	Weight	Assessment Considerations
Community need and benefit	30%	Clear local need, number and type of beneficiaries, accessibility and strength of expected outcomes.
Alignment with focus areas	25%	Direct and convincing connection to one or more Program focus areas and priority communities.
Delivery and value for money	20%	Realistic plan, capable team, sound budget, appropriate quotes and proportionate co-funding or in-kind support.
Local participation and lasting value	15%	Community consultation, local involvement, capability building and benefits that continue after funding.
Governance and risk	10%	Appropriate governance, safeguards, insurance, permissions, safety and reputational controls.

Where applications receive similar scores, preference may be given to local or First Nations-led organisations, initiatives serving remote or under-resourced communities, and projects with strong community participation or co-investment.

Successful applicants may be required to provide additional information before funding is released, including insurance certificates, bank details, permits, cultural approvals or confirmation from an auspicing organisation.

Approved funding will be subject to a written funding agreement setting out the approved purpose, payment arrangements, reporting requirements and any specific conditions. Payment will be made once the agreement has been signed and all required checks have been completed.

9 Conflicts of Interest and Integrity

Applicants must disclose any actual, potential or perceived conflict involving Wildcat personnel, directors, contractors or their immediate family members. No applicant may offer a gift, benefit or hospitality intended to influence a grant decision. Suspected fraud, false information, misuse of funds or other misconduct may result in rejection, termination, repayment and referral for investigation.

Panel members and decision-makers must declare conflicts before accessing or assessing applications. A conflicted person must not score, discuss or decide the affected application unless the conflict is formally managed and recorded.

10 Grant Agreement and Payment

Successful applicants must enter into a written grant agreement before any payment is made. The agreement will confirm the approved purpose, amount, GST treatment, payment requirements, project period, reporting, acknowledgement, record keeping, insurance, safety, privacy, intellectual property and repayment conditions. To accept the funding:

- The recipient must use the grant only for the approved purpose and obtain written approval before making a material change.
- Payment will be made to the eligible organisation or approved auspice, not to an individual.
- Assets purchased with grant funds must remain the property of the recipient organisation and be used for community benefit.
- Wildcat may withhold, suspend or recover funds if conditions are not met or information was materially incorrect.

11 Recognition, Privacy and Media

Recipients may be asked to acknowledge Wildcat's support in a reasonable and agreed manner. Use of Wildcat's name or logo requires prior written approval. Participation in photographs, case studies or promotional activity is voluntary and subject to appropriate written consent, including consent for children or vulnerable people.

Personal information will be collected and used to administer, assess, verify, monitor and report on the Program. Information may be disclosed to Wildcat personnel, professional advisers and service providers where reasonably required, subject to applicable privacy obligations.

12 Project Completion and Acquittal

Projects must normally be completed within 12 months after payment. Within 60 days after completion, the recipient must submit a short acquittal report containing:

- What was delivered and whether the intended outcomes were achieved;
- The number and type of people who benefited;
- An income and expenditure statement and evidence of expenditure, including receipts or invoices;
- An explanation of material changes or unspent funds; and
- Photos or other evidence where consent has been obtained.

Unspent or improperly used funds must be returned if requested. No further application will be considered while an acquittal is overdue or unresolved.

13 Records, Reporting and Review

Wildcat will maintain an applications register, assessment records, conflict declarations, approvals, agreements, payment records and acquittals in accordance with Wildcat's records management requirements.

At least annually, the Managing Director or their delegate will report to the Board on the number and value of grants, geographic and focus-area distribution, outcomes, overdue acquittals, exceptions and any material issues. The Program will be reviewed periodically using applicant feedback, community outcomes and lessons from delivery.

14 Roles and Responsibilities

Role	Responsibility
Board	Approve the annual pool and any increase or carry-forward; receive annual reporting.
Managing Director	Appoint the panel; approve grants and documented exceptions within delegation.
Program Owner / Managing Director Delegate	Publish rounds; check eligibility and due diligence; coordinate assessment, agreements, payment, records and acquittals.
Assessment Panel	Declare conflicts; assess consistently; document scores and recommendations; protect applicant information.
Finance	Confirm budget, GST and vendor controls; process payments; support reconciliation.
Grant recipient	Deliver safely and lawfully; manage funds; acknowledge support; retain records; submit the acquittal.

15 Related Documents

Documents related to the Community Grants Policy include:

- Grants Assessment Guide
- Community Grants Application Form
- Community Grant Acquittal Form
- Short Form Funding Agreement

16 Need Help or Want to Talk

Applicants are encouraged to contact Wildcat before applying to discuss their proposed initiative, eligibility and application requirements.

Email: community@wildcatresources.com.au.

Telephone: +61 8 6169 1433